

Standard Guideline #2 - For General Visitation – Walk-In

This is a standard Guideline for General Visitations – Walk-In which can be used by a parish as their plan for conducting this type of Event. The parish can request this approval by email stating that they will follow the Guideline as outlined below, a description of the event, and identify the entry and exit points to their church (preferably with a sketch).

Examples of general visitations are a family visitation prior to a funeral (please note this does not apply to the funeral service itself, only the visitation) and visitations for special occasions to allow parishioners or others time in the sacred space (please note this does not apply to a worship service). Special occasions may include art displays, viewing of a decorated church for a holiday or a time of individual prayer.

General

1. This is for a visitation only and not a service.
2. The visitation will be posted with ample time for parishioners to plan for attendance.
3. A greeter outside the building and one person inside the building will be needed for registration and to assist in the flow of people through the building. Ushers will avoid using same route as the family/visitors.
4. There will be a set period of time that access to the building is allowed.
5. Masks will be worn by all participants.

Visitation

1. A means of separating attendees a minimum of 10 feet apart will be established. These can be chalk marks on a walk, signs, or other appropriate means.
2. A greeter will ask the current CDC COVID-19 screening questions and record the names of those attending. Those who answer no to a screening question will be asked to leave.
3. The greeter will allow an attendee or family to enter once the previous attendee/family has departed.
4. Greeters, assistant and attendees will be required to wear masks. Attendees will be directed to move to a designated area that is 10 feet away others.
5. If attendees are allowed to be seated, they shall be directed to different locations within the space.

6. Attendees will enter by the main door of the church, and leave by another door, both of which will be propped open. Windows will be opened if possible.
7. The attendees will exit through the designated exit.
8. The process will be repeated as required.
9. Attendees will spend the minimum time necessary but should not exceed 15 minutes.

Approval of the General Visitation – Walk-In

1. Following receipt of the request, the Bishop, with assistance of the Way Force Task Force, provide a response approving the request by email.
2. Once this response email is received, the parish may conduct the visitation as approved in the description and in this Guideline.